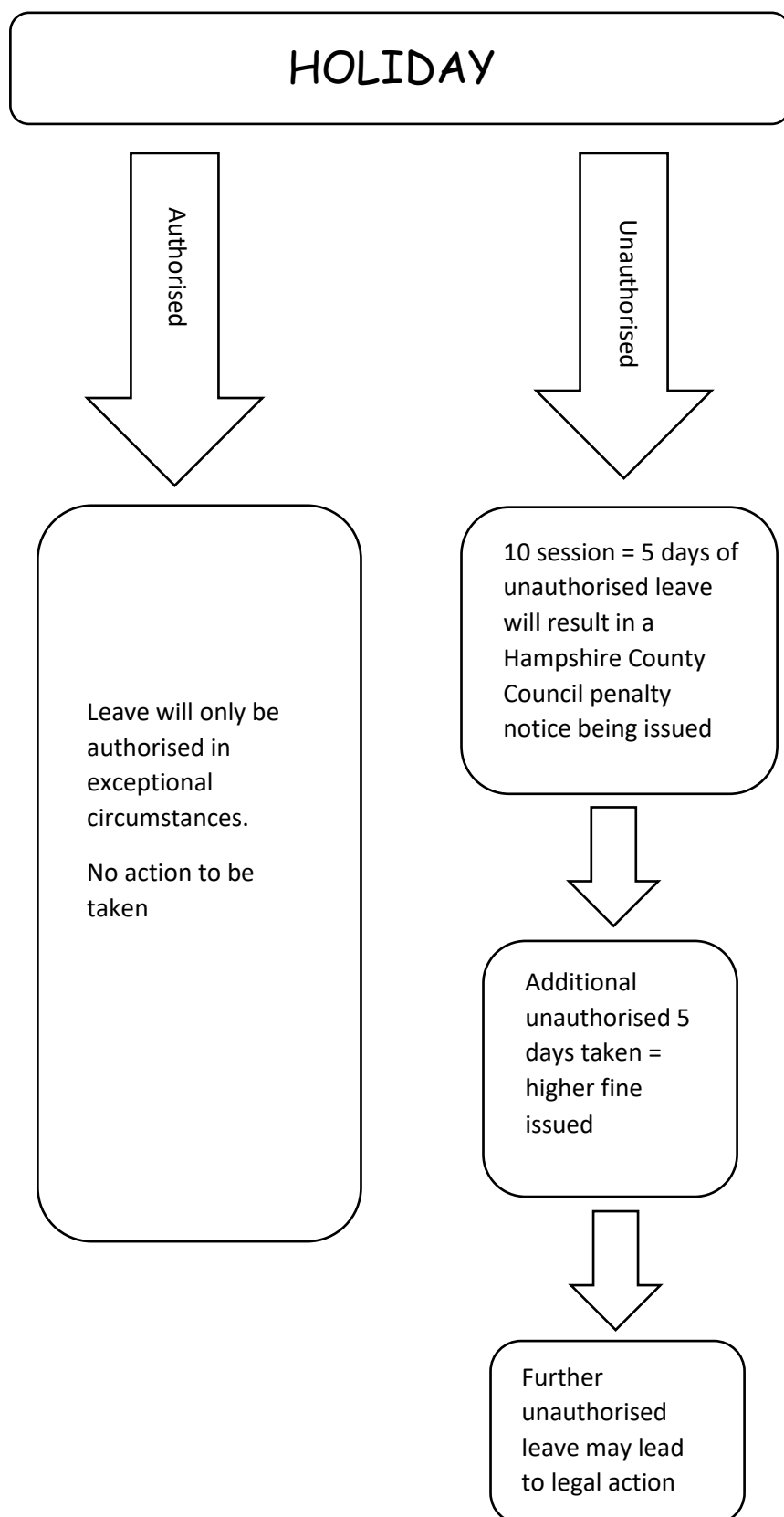


ATTENDANCE

At Hazel Wood Infant School we believe that 100% attendance and arriving to school on time, gives your child the best possible chance to do well in their education journey. Attendance for all pupils is reported and analysed half termly.

The current guidance and fines for unauthorised absence and holidays have recently changed. Please see the below flow chart with the steps which will be taken for unauthorised absences and holidays;



Schools are only able to authorise absence from school in exceptional circumstances. There is no general right to authorise an absence for a family holiday.

Only 2 penalty notices can be issued to the same parent in respect of the same child within a 3 year period, with effect from the Autumn 2024 term.

Unauthorised leave of 10 sessions (5 school days) or more will lead to a Hampshire County Council Penalty Notice being issued. You have 21 days to pay £80 or failing that a further 7 days to pay £160.

If you have received a second Penalty Notice because you previously received a Penalty Notice in respect of the same child in the preceding three-year period, you have up to 21 days to pay £160.

If further unauthorised leave is taken within the three years, additional legal action may be taken.